

St Brides Major Community Council
Minutes of the meeting held on
Monday 14th October 2024 at All Saints Church, Southerndown.

1. Welcome and Apologies

Present: Cllr A Morgan (Chair), Cllrs Edwards, Evans, James, Lewis, Morris, Parry

Apologies: Cllrs Howell, Stephens, Wynne Jones, Young. PC Williamson

In attendance: Vale Cllrs Protheroe and Stallard

2. Declarations of Interest

No new declarations were raised.

3. Police Matters

No police report was available. Action: PC Williamson to be contacted

4. Minutes of Previous Meeting: 9th September 2024

These were **resolved** to be a true and accurate record.

5. Matters Arising

5.1 Church Clock: The working group has communicated via email. Cllr Stephens has been in touch with colleagues at Llantwit Major Church. An update will be provided at the next meeting.

5.2 Notice Boards: Cllr Morgan has sourced new noticeboards. It was resolved to purchase three of these, one for each of St Brides Major, Southerndown and Ogmore by Sea.

5.3 War Memorial & Remembrance Sunday: Grateful thanks to Cllr Lewis for his painting improvement works to the War Memorial railings. Mark Stevens will do some further groundwork in preparation for Remembrance Sunday.

Regarding poppy wreaths, Cllr Edwards will place the new wreath in the Church whilst Cllr James will place the old wreath from the Church at the War Memorial. Marion Lewis to be contacted by Cllr James to ensure a new wreath was ordered. Cllr Wynne Jones will attend the Cowbridge Remembrance event on behalf of the Community Council.

5.4 Sports Pavilion: The Pavilion is being used. No further information regarding asset transfer. VCllr Stallard suggested a local public meeting be called to update the community on the plight of the building and the options available. The Sports Pavilion working group will arrange for this to take place.

5.5 Defibrillators: Grateful thanks extended to Cllr Stephens for the work he has done on ensuring defibrillators are registered on The Circuit and have in date accessories. Clarification is needed from Cllr Stephens on how many defibrillators are the responsibility of the Community Council. The owner of the Spar in St Brides Major has donated a further defibrillator for the

village. It was **resolved** that this be placed at the Farmers Arms end of the village. It will be necessary for a cabinet to be purchased. Action: for Cllr Stephens to confirm.

6. Correspondence

6.1 Correspondence received:

This is listed in Appendix 1 to these minutes. Of specific note

1. Letter via email received re: handles on gates used by horse riding community. Cllr James to confirm whether the Vale will provide the handles and to obtain a quote for the soldering of handles onto these gates. Cllr James to progress this should the work fall within a budget of £500.
2. Public Transport and Road Safety Survey for 2024- Cllr Morris agreed to respond. Cllr Morris had recently attended the Community Liaison meeting (VCllr also in attendance) where issues with rural transport had been aired. Within the Community Council meeting there was a difference of viewpoint on the reliability of the 303 bus and the data evidence. The need for sound evidence was noted as concerns had been raised by residents about missing work due to the late / non running of the 303 bus.

6.2 E-mail request response times

Cllr Parry requested timely acknowledgment of emails sent from Clerk's email. Going forward collated correspondence will be sent out five working days before each meeting.

7. Planning

7.1 Applications Received

2024/00781/FUL 27, West Farm Road, Ogmore by Sea

The removal of the existing roof tiles and the construction of a new rear dormer to create a larger first floor layout. Internal alterations to the two floors will consist of a new Kitchen, Dining Area, Utility, Bathroom, staircase and improved bedrooms with roof lights

2024/00904/FUL Leyda, 28 Main Road, Ogmore by Sea. Proposed new detached garage/store and associated driveway improvement.

There were no observations or objections made to these two applications. Action: VoGC to be informed

7.2 Applications Determined

2024/00612/FUL 24, Crompton Way, Ogmore by Sea

Alteration to planning permission (2022/01278/FUL) to allow for a

1.7 metre side fixed obscured glass balcony.: **Approved**

2024/00410/FUL The Old Cottage, Castle Upon Alun, St. Brides Major

Proposed first floor extension, to be constructed from the existing.

ground floor family room. Proposed extension to consist of new

stairway/landing, leading into additional 2 no. bedrooms: **Refused**

2024/00654/FUL Southerndown Golf Club, Ogmere by Sea New timber office for use by director of golf and office staff: **Approved**

2024/00661/FUL 15, Marine Walk, Ogmere by Sea. Garage Conversion: **Approved**

2024/00728/OBS Former Ford Engine Plant, Waterton Ind. Est., Bridgend

We have no new information, but there may be a report on Bridgend CC's records as they are the planning authority dealing with it.

8.Finance

8.1 Financial Report

OPENING BALANCE

5 th September 2024	£13775.23
--------------------------------	-----------

INCOME

Burial Ground	£698
---------------	------

Burial Ground	£220
---------------	------

Total Balance	£14693.23
---------------	-----------

EXPENDITURE

Mark Stevens	Groundwork	£760
--------------	------------	------

T. Fattorini		£76.33
--------------	--	--------

Eon Next		£27.63
----------	--	--------

Eon Next		£8.82
----------	--	-------

Eon Next		£18.23
----------	--	--------

Welsh Water		£17.25
-------------	--	--------

Total Expenditure	£908.26
-------------------	---------

Balance 13 th October	£13784.97
----------------------------------	-----------

Business Savings Account	
5 th September	£20212.73
Income	£0
Business Savings Account	£20212.73
 TOTAL FUNDS	 £33997.70

8.2 Budget Review

Due to there being no Clerk salary payments for 8 months the budget remains healthy, however it remains unknown the costs to be levied by Audit Wales. The finance working group will meet prior to the next meeting to ensure recommendations for the 2025 precept are brought before the Community Council by the December meeting.

8.3 Approval of Payments

Mark Stevens	Grounds work St Brides Church	£662
R. Stephens	Reimburse Purchase of Defib Pads	£168
B. Lewis	Reimburse Purchase of paint and brushes for Memorial Monument gating	£31
Vision ICT	Final Invoice for Website	£486
One Voice Wales	Module25 training - S. Evans	£40
One Voice Wales	Councillor Induction – R Young	£40
Church in Wales	Room hire -Jan to June 2023	£150
Church in Wales	Room hire – July August 2023	£50
Church in Wales	Room Hire – October to Dec 2023	£75

TOTAL Requested

£1702

As noted in the minutes of the meeting it was agreed to pay the following:

- Butterfly Grant - £500 towards invoice for the Chainsaw training course
- Ogmore River Clean 2025 - £300 donation.
- Purchase of Microsoft 365 @£75 – to be paid up on presentation of invoice.
- Purchase of Noticeboards – to be paid upon presentation of invoice.

8.4 Asset register

This is listed in Appendix 2 to these minutes.

9. Grant Projects.

Cllr Edwards provided information regarding the CaminoH project. This is the first update we have received on this grant project. The need for all invoices to be submitted for all grant projects by the December meeting was noted.

An invoice has been received from Dot Williams for training noted last month and referred to above in the Finance section.

10. Appointment of Minor Authority Representative to St Brides Major Primary School Board of Governors.

Either Cllr Parry or Cllr Morgan will undertake this role depending on the date of the first meeting.

Action: Board of Governors to be informed to establish next steps.

11. Website

The new website and new email are live. There have been a couple of teething problems (e.g., VoGC firewalls) but Vision ICT have responded in a timely manner. Currently updates are being provided as part of set up, but this will cease once training has been carried out for the nominated members of the Community Council.

It was **resolved** to purchase Microsoft 365 as current software requires update.

12. Burial Ground

Payments have been received for burial ground activity as per financial report.

13. Christmas Trees

Cllr James has sourced the trees. Lights will be purchased from the Range / Home Bargains. The date for trees to be put in place will be agreed at the November meeting.

14. Biodiversity

Cllr Evans provided the Community Council with an updated Biodiversity Plan. The work of ex Cllr Hayhurst was acknowledged. It was **resolved** to accept the Biodiversity plan and for this to be added to the website. The plan will be formally reported every three years. Further links are also ready to be sent to the website. Grateful thanks were extended to Cllr Evans for her work on the Biodiversity plan.

Cllr Evans clarified the membership of the Biodiversity working Group included Marice Bertorelli and Andrea Rowe

It was proposed that the Biodiversity Group focus on one key project a year and it was **resolved** that for 2025 it would be the Pitcot Pond. Cllr Evans has been in touch with Ewenny Community Council who have expertise to support this project from work on the Baptismal Pool

15. Reports from Members

15.1 Southerndown

The Scarecrow trail and the Pumpkin trail were highly successful.

15.2 Ogmore by Sea

Due to ill health Cllr Rod Young has had to resign. Action: email to be sent to Cllr Young. Email to be sent to VoGC advising them of this resignation and initiating the recruitment process.

Letter from Mr. A. Phillips (listed under correspondence) It was **resolved** to give a donation of £300 to the Ogmore River Clean Project.

Cllr Morris highlighted the tremendous success of the Pen y Bont surf like saving teams in recent championships.

A recent Harvest Supper hosted by the newly formed Resident's association was a great success at the OBS Village Hall. This is the fifth event with monies initially provided by the Community Council to set up this community initiative.

A smart meter is to be fitted to the electricity meter in Ogmore by Sea where the Christmas lights are fitted (there is already one in St Brides Major)

15.3 St Brides Major

Request received for donation to support St Brides Coffee and Chat Christmas lunch (listed under correspondence). Cllr Edwards declared a personal interest and refrained from participating in the subsequent discussions. The Community Council **resolved** to provide £200.

The flood lighting at the War Memorial requires attention. There may be an issue with the timer. There will need to be two timers with the Christmas Tree lights also. Cllr James to investigate. Grateful thanks extended to Cllr James.

Any other business

Vale Councillor Stallard provided a short update on the following:

1. The Rivermouth Carpark and the barrier controlling access and egress.
2. Concerns regarding lamping and the danger this is posing to farmers. All present were urged to ensure local farmers reported all episodes of lamping via email at swp101@south-wales.police.uk. This avoids lengthy telephone wait times and enables a prompt response.
3. A forthcoming meeting with the Countryside team regarding the impact of loss of sheep from the Common. Cllr Morgan requested that the Commoners and the Landowners be involved in any discussions.
4. The meeting of the Vale Coastal Project (Cllr Wynne Jones also attended)
5. The appointment of Mr. Colin Smith to replace Ms. Emma Reed as Head of Neighbourhood Services and Transport at the Vale of Glamorgan Council.
6. Discussions are taking place with Pen y Bont Surf Life Saving Club about improvements to the building at the Rivermouth carpark. There is no specific action for the Community Council currently.

Cllr Lewis drew the Community Council's attention to an email he had sent the previous day containing a quote for Scribe (£50) per month). This will support the Council in both accounting (e.g., completion of the AGAR) and the burial ground. Action: to place Scribe as agenda item for next meeting

16. Date of Next Meeting: November 11th, 2024

The meeting closed at 20:35 hours following which the In Camera section of the meeting commenced.

Appendix 1
Correspondence received for October 14th, 2024, meeting.

From Vale of Glamorgan Council

Vale of Glamorgan Council Cost of Living 2024/25 Grant Fund- funding up to £2500. **DNR (Did not respond)**

Have your say on the future of transport in Southeast Wales **DNR**

Stakeholder event: Role, governance and accountability of the community and town council sector (Hybrid or in person) 23rd October 10:30 – 12:00

Section 106 annual update

Vale of Glamorgan Replacement Local Development Plan 2021-2036- agreed.

Placemaking events for RLDP on the following dates:

- **St Athan** (SP4 KS4 Church Farm St Athan, SP4 KS5 Land West of St Athan) – **Wednesday 16th October 2024 4pm – 8pm – Paul Lewis St Athan Community Centre**. CCR Energy will also be in attendance at this session to discuss proposals for the Former Aberthaw Power Station site.
- **Dinas Powys** (SP4 KS2 Land north of Dinas Powys) – **Friday 18th October 2024 3pm - 7pm – Murchfield Community Centre, Dinas Powys**
- **Rhoose** (SP4 KS4 Land at Readers Way, Rhoose) – **Wednesday 23rd October 2024 3.30pm – 7pm – Celtic Way Community Centre, Rhoose**
- **Barry** (SP4 KS1 Land at Northeast Barry) – Date and time to be confirmed

Community Liaison Committee: Thursday 10th October 2024 at 6pm. Cllr Morris to attend.

Funding from Vale Nature Partnership (October 1st webinar). Information sent to Cllr Evans

From One Voice Wales

CONSULTATIONS

Consultation: Infrastructure (Wales) Act 2024 - Publication of consultation paper (respond by 13th December)

Consultation: Scrutiny of the Welsh Government Draft Budget 2025-26 (by 29th November)

GUIDANCE NOTES

Practice Development Note (9) Terms of Reference for Council Meetings

MEETINGS

Funding, Grants and Precept Setting Councils Connect Thursday 24th October 10:30 am Cllr Lewis to attend.

OTHER

DWP presentation: Pension Credit Subgroup (Income Maximisation in Wales)

NEW Local Places for Nature Logo

Rural services and assets survey – information to follow.

Upcoming training from Planning Aid Wales includes 28th November Place making event.

Invitation to Participate in the Rural Housing Action Guide for Wales Project Online Survey

Inquiry into the role, governance and accountability of the Community and Town Council sector (findings from workshop). Individual councils encouraged to respond until 18th October.

REMINDER One Voice Wales National Conference (16 October)

Application for free training places (specific modules 2 x per council)

Independent Remuneration Panel for Wales – Draft Annual Report

Training Dates

Mentrau Iaith – Gwreiddiau Gwyllt – promotion of Welsh language in Biodiversity

From Other

Report from PC Williamson to add to September minutes.

Safer Gate Access for Horse Riders- from Cllr James (forwarded email)

Biodiversity Action Plan (from Cllr Evans)

Community Christmas trees (H Trotman)

Defibrillators / The Circuit automated emails

School Governor information St Brides Major Primary School

Invitations

Scarecrow event, Southerndown 12th October

To join the Cowbridge Christmas Parade on Sunday, November 24th, with a float

To join in on VE Day 80 - 8th May 2025 with local celebrations

One Voice Wales Bridgend, Cardiff, and the Vale Area Committee 28th October online 7pm

Vale 50+ Strategy Forum AGM - 17.10.2024. Cllr Evans to attend.

Town & Community Council Clerk meeting with the Monitoring Officer November 27th, 2024, 14:30 pm (Remote)

Cowbridge with Llanblethian Town Council's Remembrance Sunday Service & Parade

Applications for CC to apply for Grants.

Vale of Glamorgan Council Cost of Living 2024/25 Grant Fund

Organisations can apply for a maximum of £2,500 to be spent by 31st March 2025. There is no minimum amount. - **DNR**

Quarry Liaison Group

Minutes and contact details.

The next meeting of this Group is on Thursday 5 December 2024 at 2 pm at the St Brides Sports Centre

Donation requests

Funding assistance for the Ogmere River Clean 2025 (£882.34 requested)

St. Brides Coffee & Chat Club Christmas Lunch (£200 requested)

Surveys to complete

Police & Crime Commissioner Consultation (closed 4th October) (**DNR**)

Public Transport and Road Safety Survey for 2024-25 (by 11th November)

END

Appendix 2

St Brides Major Community Council

Asset Register

- 1 Bus Shelter x 13 – Located in St. Brides Major, Southerndown and Ogmore by Sea
- 2 St. Bridgets Church Clock – St. Brides Major
- 3 St. Bridgets Church sign – St. Brides Major
- 4 10x Wayside seats located in Ogmore by Sea
- 5 3x Village signs
- 6 Burial ground at St Bridgets Church, St. Brides Major
- 7 Preaching cross at St. Bridgets Church, St. Brides Major
- 8 War Memorial St. Brides Major
- 9 4 X Notice Boards located in St. Brides Major, Southerndown and Ogmore by Sea
- 10 Filing Cabinet located at Sports Pavillion, St Brides Major
- 11 Laptop Computer
- 12 Chairman's chain of office
- 13 Canon G3020 printer
- 14 Marquee
- 15 5 X Glasdon Composite benches located in St. Brides Major and Southerndown
- 16 5 X Defibrillators.

St Brides Major Community Council
Minutes of the meeting held on
Monday 14th October 2024 at All Saints Church, Southerndown
In Camera

Agenda item 17 Staffing matters

Present: Cllr A Morgan (Chair), Cllrs Edwards, Evans, James, Lewis, Morris, Parry

An interview was held on October 2nd, 2024, with Mr. Ian Hughes who applied for the post of Clerk and Responsible Financial Officer to the Council. The interview was conducted by Cllrs Morgan, Morris, and Parry.

The unanimous recommendation of the interview panel was to appoint Mr. Hughes. This was accepted by the Council. Therefore, it was **resolved** to offer Mr. Hughes the advertised position with a start date of November 1st, 2024, or sooner should he wish.

The meeting closed at 20:48