

St Brides Major Community Council
Minutes of the meeting held on
Monday 11th November 2024 at All Saints Church, Southerndown.

1. Welcome and Apologies

Present: Cllr A Morgan (Chair), Cllr H Morris (Vice Chair), Cllrs Edwards, Lewis, Wynne Jones, Stephens, I Hughes (Clerk), PC Williamson

Apologies: Cllr Evans, Parry, Howells, James

2. Declarations of Interest

No new declarations were raised.

3. Police Matters

PC Williamson provided an update for the two previous months.

For the period 19 Sept 2024 to 18 Oct 2024 there were 4 crimes recorded in the area (non payment of taxi fare, speeding around cattle, domestic issue and a burglary) and 2 ASB calls which arose from a neighbour dispute.

For the period 18 Oct 2024 to 11 Nov 2024 there were 3 Police matters, one concerning Camper Vans parking in the area and 2 ASB calls relating to fireworks in the Ogmre car park and the other involving a disturbance in a St Brides Major public house.

4. Staffing – Recruitment of Clerk

The Chair welcomed Mr Hughes to his first meeting as Clerk to the Council.

5. Minutes of Previous Meeting: 9th September 2024

These were **resolved** to be a true and accurate record.

6. Matters Arising

5.1 Church Clock: Cllr Stephens is arranging a visit to the clock and will provide an update at the Dec meeting.

6.2 Notice Boards: The three new notice boards have been purchased and placed in the agreed positions.

6.3 War Memorial & Remembrance Sunday: Thanks to all those who represented the Community Council at the Remembrance events on Sunday 10th Nov in St Brides Major and Cowbridge. Following the excellent work carried out on the War Memorial by Councillors and contractors, it was agreed that we consider adding the maintenance of the War Memorial to a planned annual maintenance programme. Cllr Stephens agreed to investigate the cost of this. Cllr

Wynne Jones raised the issue of having Remembrance Poppies placed on lamp posts; The Chair explained that it was a Vale Council decision but that we would consider raising a request with the Vale Council next year.

6.4 Sports Pavilion: The Pavillion is currently being used although there is a leak from the roof above the kitchen. It was agreed that Cllr Edwards would consider arranging a meeting in the New Year inviting the community to give their ideas on making the Pavillion successful.

6.5 Defibrillators: All Defibrillators are now registered.. Cllr Stephens had obtained a cost for the purchases of a cabinet for the additional defibrillator to be placed by the Farmers Arms in St Brides Major at £495 + VAT. It was agreed to purchase the cabinet. Thanks to Cllr Stephens for his work on this.

6.6 Appointment of School Governor

It was agreed that the Chair will attend the next meeting of the School Governors.

6.7 Christmas Trees

Cllr Lewis will liaise with Cllr James to plan the installation of the trees. Volunteers were invited to help install the trees.

Cllr Morris suggested that any new equipment e.g. lighting be added to an annual PAT Testing programme.

6.8 Casual Vacancy

The statutory period for the call of election has now ended. As no election has been called the council can now co-opt a member to the vacancy

7. Correspondence

7.1 Correspondence received:

This is listed in Appendix 1 to these minutes. Of specific note

- (i) It was agreed that a print run of 300 copies would be produced for distribution in specific outlets throughout the community. The cost of this would be £405 and Cllr Morris would pay this on behalf of the Council and be reimbursed via the agreed channels.
- (ii) The Clerk requested a copy of the Annual Return detailing statutory payments to councillors to conform submission.

8. Planning

8.1 Applications Received

No new plans to consider this month

9.Finance

9.1 Financial Report

10th November 2024

OPENING BALANCE

13th October 2024

£13784.97

INCOME

Bench Plaque

£200

Total Balance

£13984.97

EXPENDITURE

Mark Stevens	Ground work	£662
R Stephens		£168
Eon Next		£17.64
Eon Next		£17.64
B. Lewis		£31.00
One Voice Wales		£40
One Voice Wales		£40
Vision ICT		£486
Vicar (Room Hire)		£150
Vicar (Room Hire)		£50
Vicar (Room Hire)		£75
A. Morgan	Reimbursement for notice boards	£224.85
D. Williams	Butterfly	£500
Ogmore River Clean	Rushfield	£300
		£200
St . Brides Major Church	Donation	

Total Expenditure	£296213
Balance	£11022.84
Business Savings Account	
5th September	£20212.73
Income	£0
Business Savings Account	£20212.73
5th September	
TOTAL FUNDS	£31235.57

9.2 Budget Review

At current and planned expenditure levels we have a healthy cash position. The one unknown is the cost of any work charged by Wales Audit. We have currently set aside £4000 but have had no indication from Wales Audit as to a final cost.

The December precept of £8800 is due in December. The Finance Committee will meet on 4 December to plan next years precept.

9.3 Approval of Payments

Mark Stevens	Grounds work St Brides Church	£392.00
Mark Stevens	Grounds work St Brides Church	£154.00
Ogmore by Sea Art Group	Grant	£290.73

9.4 Scribe Accounts Package

It was agreed to purchase the Scribe software package for production of the statutory monthly/annual returns and the additional package to manage the Burial Ground. The cost of these would be £31 and £20 month respectively.

10. Grant Projects.

The following project payments were now complete against the agreed contributions:

Ogmore Arts Group, Lifesavers Group, Croquet Club, and the Butterfly initiative. Barry asked that all outstanding invoices for the CaminoH initiative be sent to the council by the end of December 2024.

The council will undertake a review of all grant project schemes twelve months from completion to ascertain their success.

11. Website

The web site is fully live. Cllr Stephens will obtain drone footage of the community for future use on the site.

It was **resolved** to purchase Microsoft 365 as current software requires update.

12. Burial Ground

With Cllr James currently absent due to a post operative recovery, Cllr Wynne Jones volunteered to provide support on any Burial matters. Due to the lack of remaining space within the burial ground it was agreed that we would consider in the longer term using the small plot situated at the front of the church which is currently overgrown with wild garlic and possibly Japanese Knoweed.

13. Biodiversity

Biodiversity Action Plan (BAP) now published on our new website under documents and policies. 12 biodiversity links also published under the biodiversity page. These provide information, knowledge and education, indicate resources and opportunities, encourage engagement from the community and highlight local events. Thanks to Heidi for sorting the publication on website.

The above information has been posted on social media for wider engagement. Thanks to Rhodri for this.

I went on an organised “flora and fauna” walk (with my husband) on Old Castle Down, led by Andrea Rowe, and now have made useful personal contact with her (no email replies from her previously, she explained that she is very busy). The walk was very interesting and informative. I’m struggling to meet with Ron Carrie (clerk Ewenny) to meet up and get some information about pond restoration. The CC will be making restoration and conservation of Pwll y mor (aka Pitcot pool) its priority biodiversity project next year.

I’ve contacted Marice Bertorelli to reassure her that she (TAFPS) will still be part of the Biodiversity Environmental Group when we recommence our meetings (in the New Year).

14. Reports from Members

14.1 Southerndown

Nothing to report.

14.2 Ogmore by Sea

Access to the common in front of the Village Hall has now been sorted. The Chair asked whether the barrier at the entrance to the car park is currently working. Clerk will investigate with Vale Councillor Stallard.

14.3 St Brides Major

Cllr Morris asked whether we could provide a seating bench by the Village Hall in Ogmore. Cllr Morris will raise this at the Finance meeting on the 4th December.

15 Any other business

- (i) The issue of storage facilities at the Ogmore Village Hall were raised with regard to any match funding. As Cllr Parry had been dealing with this the Clerk will speak with Cllr Parry to find out the current position.
- (ii) Cllr Wyn Jones attended the Vale Coastal Forum and made several useful contacts. He will look to arrange meetings to improve cooperation on working towards improving the river and sea quality.
- (iii) Cllr Edwards will be visiting Lith Alun Quarry.
- (iv) Cllr Wyn Jones proposed making a donation to Cowbridge British Legion following his attendance at the Remembrance Day service. It was agreed to give a donation of £25.
- (v) It was unanimously agreed by those present that in recognition of the substantial amount of work undertaken by Cllr Parry during the time taken between the cessation of the previous Clerk until the recruitment a new Clerk that the Council will pay for a bouquet of flowers to be sent to her with our grateful thanks.

16. Date of Next Meeting: December 9th, 2024

The meeting closed at 20:35 hours.

Appendix 1
Correspondence received for October 14th, 2024, meeting.

Appendix 2

St Brides Major Community Council
Asset Register

- 1 Bus Shelter x 13 – Located in St. Brides Major, Southerndown and Ogmores by Sea
- 2 St. Bridgets Church Clock – St. Brides Major
- 3 St. Bridgets Church sign – St. Brides Major
- 4 10x Wayside seats located in Ogmores by Sea
- 5 3x Village signs
- 6 Burial ground at St Bridgets Church, St. Brides Major
- 7 Preaching cross at St. Bridgets Church, St. Brides Major
- 8 War Memorial St. Brides Major
- 9 4 X Notice Boards located in St. Brides Major, Southerndown and Ogmores by Sea
- 10 Filing Cabinet located at Sports Pavillion, St Brides Major
- 11 Laptop Computer
- 12 Chairman's chain of office
- 13 Canon G3020 printer
- 14 Marquee
- 15 5 X Glasdon Composite benches located in St. Brides Major and Southerndown
- 16 5 X Defibrillators.

St Brides Major Community Council