

St Brides Major Community Council
Minutes of meeting held on Monday 13th October 2025 at
All Saints Church, Southerndown.

1. Welcome and Apologies

Present: Cllr H Morris (Chair), Cllrs R Eccles, M Howell, B Lewis, A Morgan. Vale Cllrs: C Stallard, J Protheroe. SW Police: PC A Stone. 0 members of the public (MoP).

Apologies: Cllr S Edwards (Vice-Chair), A Parry, A James, R Stephens, S Evans, PC J Williamson (PC A Stone attended in his place)

2. Declarations of Interest

NONE

3. Police Matters – *In absence of PC Stone – the meeting went on to items 4 and 5. Discussions were then paused for the arrival of PC Stone and resumed for Police Matters addressed.*

PC Stone provided an update on police activity across the ward noting location and specific crime type. It was noted that vehicle crime has been a Vale-wide problem over the months of September and October. Ogmore by Sea was the last place to be targeted. Thought to be the same group of criminals - CCTV identified 3 suspects. MoP assisted in reporting. Evidence collated and arrests made. Public are advised to be more prudent with locking properties and vehicles.

SEPT: Total 10 crimes

Ogmore by Sea – Total 8 crimes: (1) Burglary - theft of vehicles, (2) Burglary – theft of bikes (3) Attempted burglary trying doors (4) Attempt burglary person trying to gain access to property (5) Attempt suspicious persons trying to gain access (6) Damage to shrubs (7) Public order incident (8) Public order incident in Ogmore village

St Brides Major - Total 2 crimes: 2 x malicious communications – separate incidents linked to social media.

Southerndown Down – Nothing to report

Castle Upon Alun – Nothing to report.

Cllr. H Morris enquired regarding the person camping in Rivermouth Car Park. PC Stone reported upon inspection on 13/10/2025 – no tent in the carpark, occupant not sited. (Cllr Protheroe noted tent was there on Sat 11/10/2025). Police are aware of the inhabitant who has been reported in other areas.

Cllr. H Morris enquired re Caravan on Common – PC Stone unaware of this. Cllr A. Morgan has observed that the caravan is no longer there. A different caravan has been sited opposite The Pelican

Update regarding abandoned Van on Norton Hill – this has now been removed.

4. Minutes of Previous Meeting: 8th September 2025

These were accepted as a true record of the meeting.

ACTION: Minutes to be marked as FINAL and Chair to sign.

5. Matter Arising

5.1 – Recruitment to Clerks Post - Chloe Girdler successfully appointed to Clerk and Responsible financial Officer

5.2 Action Log – *Please see separate document detailing actions agreed up to the September Meeting and progress made to date.*

6. Correspondence

6.1. Vale Councillors' report - Updates from Cllrs. Jo Protheroe and Carys Stallard

6.1.1. Mobile Connectivity Project

Cllrs. Protheroe and Stallard met with MP Kanishka Narayan, SM Jane Hutt, Peter Williams Welsh Gov Digital Manager and George Gibson from Streetwise to discuss results of data collected from project.

Big 6 network providers looking at how to provide better connections. Various options available to support increased connectivity. Timescales unknown.

ACTION: Cllr Protheroe to chase Kanishka for a timescale regarding Mobile Connectivity Project.

6.1.2. Protecting the Common /ASB

Cllr. Protheroe has been assured by Colin Smith Head of Neighbouring Services VoG, that there will be new signage and strategically positioned posts along the verge of the road (Portobello and Norton Hill) to stop cars accessing the common for the purpose of parking up and camping. Pending timings from Colin for when these works will take place. Conflicting information Rivermouth Carpark regarding if the barrier is working or not.

ACTION: Cllr. Protheroe to chase Collin Smith for a date for the above installations to be completed and confirmation regarding the functionality of the Rivermouth Carpark barrier.

6.1.3. Irregular Bus Service 303

Number of complaints concerning issues with the 303 Service from across the Ward. Issues have been reported to VoG Transport Officers and First Cymru to respond. The request for a meeting has also been put to First, and when a date is agreed will be shared with CC.

ACTION: Cllr Protheroe to invite CC once meeting date with VoG Transport is set

6.1.4. St Brides Sports Pavillion

Cllr. C Stallard attended meeting on 03/10/2025 between residents interested in setting up a Group Constitution and Amanda Toutt Development Officer from GVS. Good representation from Village inc. 16 yr old. Charitable status is next to achieve with help of GVS.

ACTION: Vale Councillors to update CC via monthly update report.

6.1.5. Heritage Coast Centre - Southerndown

Proposal by Dunraven estate for Café in Heritage Coast Centre. Plans have been shown – ready for submission. Rangers will be guaranteed space there to maintain grounds.

ACTION: Heritage Coast Centre proposal meeting – invite to be circulated by Cllr. C Stallard.

6.1.6. Ogmere Surf Life Saving Group Open Day (04/10/2025) .

Plans for updated Clubhouse shared with community. Plans include provision for a café. Will be several fundraising events and application for numerous grants. There will be a working group for this project.

ACTION: Vale Councillors to update CC via monthly update report.

6.1.7. County Council Task and Finish Work

Currently working on two Task and Finish Groups:

- Cllr. J Protheroe – addressing communication specifically how to handle misinformation.
- Cllr. C Stallard - addressing accessibility to beaches (Southerndown and Ogmere by Sea) - any additional needs and accessibility to be considered (not just wheelchair access).

6.1.8. Wick Food Pharmacy

Funding for food pharmacy has been secured for the remainder of the year.

6.2. Correspondence received

6.2.1. INVITATIONS:

- INVITATION: Monitoring Officer & Clerks Meeting: November - 11/11 /2025 – Clerk to Attend
- INVITATION: Keep Wales Tidy Local Environmental Quality Webinar - 5/11/2025 – Cllr. S Evans to Attend
- INVITATION: VoG - Community Liaison Committee Meeting - 16/10/2025 - Cllr H.Morris to attend
- INVITATION: Cardiff and the Vale Area Committee Meeting 27/10/2025 – Cllr H.Morris to attend

6.2.2. OTHER:

- Training Schedule Received by Once Voice Wales. Separate Supporting Document with dates and times was circulated.

ACTION: Inform Clerk of modules to be taken with date attending.

- E-mail chasing headstone for David and Barbara Hopkin.

ACTION: Clerk to e-mail with price and move forward.

- Nial Ferguson - offered to purchase Marque. **AGREED** to sell to Nial for £250 – no return. Sold as Seen.

ACTION: Clerk to contact Nial Williamson with agreed price of £250.

7. Planning (See Doc)

7.1. Applications Received

Westridge, Church Close, Ogmored By Sea

Further Application received: Retrospective Section 73a planning application to (1) retain new garden room and (2) increased height of main dwelling in deviation from planning approval.

09/09/25 - Objected on grounds of over-development. 15/09/25 – Further comment submitted re: height increase of main dwelling.

7.2. Applications Approved

Southerndown Golf Club, Ogmored, Bridgend (Ref: 2025/00773/FUL)

Proposal: New masonry office block for use by Director of Golf and office staff

33 Crompton Way, Ogmored By Sea (Ref: 2025/00738/FUL)

Proposal: UPVC/Fortex Exterior wall cladding will be added to the exterior walls and only to the upper half of the house.

Pitcot Farm, Wick Road, St Brides Major (Ref: 2025/00713/FUL)

Proposal: Construction of an enclosed cattle feeding area situated between the existing cattle shed and the silage pit.

9 Heol Y Ysgol, St Brides Major (Ref: 2024/01094/FUL)

Proposal: Two Storey extension to rear of property, first floor extension above existing garage, and creation of a new terrace to the rear of the property. Conversion of basement into habitable room, single storey porch to front of house at ground floor and widening of the existing access to accommodate two cars.

40, West Farm Road, Ogmore By Sea (Ref: 2025/00843/FUL)

Proposal: Ground floor rear extension, hip-to-gable roof conversion and a loft extension into the roof space above the new ground floor extension with an external balcony. Changes to external fenestration. [Click Here for Full Planning Application](#)

The Lookout, Seaview Drive, Ogmore by Sea (Ref: 2025/00624/FUL)

Proposal: Replacement Bungalow

Previous Objections Submitted. Concern noted regarding adherence to outlined planning permission and damage to common.

8. Finance

8.1. Financial Report – Scribe reports with Receipts and Payments to date circulated before. Summary of position included below.

Finance Report - 1st Sept - 30th Sept 2025

Business Current Account				Opening Balance
Date	Description:	Income	Expenditure	£
09/09/2025	Utilities: Christmas Tree lighting Ogmore		-£ 0.25	12,910.75
12/09/2025	VAT rebate	£ 865.34		
15/09/2025	Utilities: Christmas Tree Lighting St Brides		-£ 280.00	
15/09/2025	Burial Grounds Works		-£ 786.00	
15/09/2025	Utilities: Water		-£ 20.26	
15/09/2025	Venue Hire		-£ 85.00	
15/09/2025	Asset Purchase: Benches		-£ 2,808.00	
Total Income				£ 865.34
Total Expenditure				-£ 3,979.51
Balance				£ 9,796.58

Business Savings Account				Opening Balance
Date	Description:	Income	Expenditure	£
08/09/2025	Savings Interest	£ 66.16		18,427.71
Total Income				£ 66.16
Total Expenditure				£ -
Balance				£ 18,493.87

Summary: Current and Savings Account		
Opening Balance	£	31,338.46
Total Income	£	931.50
Total Expenditure	-£	3,979.51
Balance	£	28,290.45

8.2. Budget Review

On track for budget

8.2.1. Budget for 2025/2026

To be set in November when the Finance WG meets. Draft submitted to Council in November meeting with council tasked to consider any projects they may need financed for which would need to be reflected in the budget. Final budget to be presented to Council in December. Go to Vote in January. Confirm to VoGC for Precept.

8.3. Approval of Payments

Payee	Method	Description	Amount
James Wynne		Internal Audit	£200.00
Yu Energy	DD	Ogmore Christmas Trees	£0.17
Yu Energy	DD	St Brides Christmas Trees	£12.09
St Brides Church Hall		Donation to Roof Repair	£500
Scribe/ Go Cardless 12121	DD	Accounts and Burial Software	£61.20
Scribe/ Go Cardless 12668	DD	Accounts and Burial Software	£61.20
Clerk		Reimburse Wreath purchase	£29.49
D Cheznoy		Groundwork burial ground	£540
D Cheznoy		Pitcot Pond St Brides Major groundwork	£132
Total Requests for payment – Oct 2025			£1536.15

Please note that there are 2 invoices for Scribe. This resulted from an error at Scribe with the Direct Debit for September. I am assured that this has now been rectified.

AGREED for payments to be made: Proposed by Cllr. A Morgan seconded by Cllr M Howell

ACTION: Cllr. B Lewis to make payments as detailed above.

8.4. Finance Working Group: Update on Audit Wales Work

Cllr. B Evans confirmed that the Annual Return is near submission – items need to be uploaded to website.

ACTION: Full audit and recommendations for 2023/2024 and Training plan to be uploaded to website.

It was noted that the next Finance WG was scheduled for 06/11/2025.

9. Donation requests – summary of donations requested circulated prior to meeting.

It was **AGREED** to donate £190 to Valeways Walking Festival (2026) – Proposed by Chair Seconded by Cllr. M Howell.

ACTION: Clerk contact Valeways and inform them their request was successful and agree how payment should be made.

It was **AGREED** to donate £190 to Bee Friendly Ogmore Group for the purchase of wildflower seeds – proposed by Cllr B. Lewis seconded by Cllr. A Morgan

ACTION: Clerk to contact Bee Friendly Ogmore Group and inform them their request was successful and agree how payment should be made.

A Request from Southerndown Cricket and Social Club/Croquet club was discussed. It was **AGREED** more information was needed.

ACTION: Request further information from Southerndown Cricket and Social Club/Croquet Club regarding what the donation would be used for.

10. Website

In need of being updated – next priority after submission of the annual report.

11. Burial Ground

Clerk to now take responsibility for bookings. Website in need of update to include Burial ground and associated costs.

ACTION Clerk to Set up Burial Ground Working Group schedule

ACTION: Clerk to update Website to include Burial Ground information following on from first Burial Ground WG meeting.

12. Biodiversity & Environment

12.1. Pitcot Pool

Cllr. S Evans wrote to Archie Rose (senior estates surveyor DoL) to request financial support in the restoration of Pitcot pool. Upon submitting a successful application, the benevolent fund of DoL may offer support to a maximum of £5,000. Within CC budget is £1,000 allocated for the restoration of Pitcot Pool – this combined with the financial support from DoL would meet the costs of testing.

Local nature partnership funded by Welsh Gov have discussed funding the restoration in the future but won't fund testing.

ACTION: Biodiversity WG schedule to outline and distributed.

ACTION: Through the Biodiversity Working Group, the Community Council is to apply for a financial grant of £5,000 from DoL to fund testing of Pitcot Pool.

12.2. Biodiversity update:

Cllr S. Evans provided the following update:

Biodiversity Plan (BDP) section 6, needs to be signed off by the Chair once updated by 31/12/2025 (Mandatory requirement)

ACTION: Section 6 of BDP to be updated by Biodiversity WG

ACTION: Chair to sign off BDP once updated.

Cllr. S Evans met with Dot Williams on 06/10/2025 - (High Brown Fritillary conservation) to discuss proposed work on Old Castle Down which needs the CC support in principle as it is a SSSI. See correspondence for outlined proposal.

13. Reports from Members

13.1. Southerndown

Following update from Cllr. S Evans - Mini fun day organised by the Cricket Social club was attended and a good turnout noted. Fundraising exceeded expectations.

13.2. Ogmore by Sea

Cllr. Morris went to Ogmore Village Hall AGM – it was acknowledged that the Community Council had worked together with the village hall. Free community Jazz event this Saturday coming (18/10/2025). Choir event in Ogmore By Sea - Raised almost £3,000

13.3. St Brides Major

13.3.1. Imminent arrival of 4 X new benches. It was **AGREED** to purchase ground pads and fixings.

Proposed by Cllr. B.Lewis – Seconded by Cllrs. A Morgan and H. Morris. £250 approx. cost.

ACTION: Submit request for payment for Nov Meeting

- 13.3.2.** Disrepair of path by the school. Query raised regarding update. Unsure who is responsible.
ACTION – Cllr. C Stallard to chase with VoG where responsibility lies for repair of path.
- 13.3.3.** Remembrance Sunday arrangements for St Brides Major discussed.
ACTION: Clerk to purchase Wreath. Chair to attend service in St. Brides Major on 9/11/2025 at 11am.
- 13.3.4.** **Bins** – those removed still causing great upset. Agreed previously if bin could be moved to solve the dog waste being dumped – Cllr. C Stallard has e-mailed. No response yet. Will update us.
ACTION: Cllr. Stallard to chase if bin can be repositioned to limit issue of dog waste being dumped.
- 13.3.5.** **Zebra Crossing** – Cllr. C Stallard explored this – Response highlighted for the school to request it. School needs to come up with “an active travel plan” to support and greater chance of getting funding for a crossing.
ACTION: As school governor Cllr. A Parry to put to school to devise “an active travel plan” which would better support the request for the Zebra crossing.
- 13.3.6.** **Clock Tower | Bells** - Cllr B. Lewis noted tower and bells in need of restoration. Unsure how CC can contribute to the clock with these bigger issues needing addressing first. Discussions regarding cost in region of £100,000.
ACTION: Cllrs. B Lewis and A. Morgan to liaise with Mr Carveth regarding restoration of tower and bells. Cllr. R Stephens to enquire further with Roger Norfolk.
ACTION: St Brides Ward Councillors to schedule meeting to discuss various issues.

14. Questions for the Chair

NONE

15. Date of Next Meeting 10th November 2025

Meeting closed at 20.50

clerk@stbridesmajor-cc.gov.uk

Agreed and signed as a true record of the meeting by:

Chair - Councillor H. Morris: _____ Date: _____