

St Brides Major Community Council

Notice of Meeting

Notes of the meeting of the council held on Monday 18th May 2026 at

All Saints Church, Southerndown. Commencing at 7pm.

1. Apologies

Present: Cllr Parry, Morgan, Lewis, James, Howell, Eccles. SWP J Williamson. VoG C Stallard

Apologies: Cllr Morris, Stephens

2. Declarations of Interest

There were no new declarations of interest.

2.1. Updated forms for website

Updated DoI forms are needed for the website. Individual forms to be stored on Clerk laptop. Summary form to be loaded to website.

3. Police Matters

5 crimes were reported.

1 x indecent exposure at Hardees Bay – no lewd behaviour or harassment. Person non known.

1 x public order incident in Southerndown

2 x public order incidents - 1 x Ogmore by Sea involving neighbours; 1 x St Brides – children knocking on doors.

1 x domestic theft

Anti-social behaviour (ASB)

Noise reported OBS – this is a Council matter.

Children knocking on doors – St Brides Major

Road traffic collisions

None reported

Operation Elmtree

Increased presence at weekends and BH

There is a PSPO in place in Ogmore by Sea Beach

4. Minutes of Previous Meeting: 13th April 2026

Some amendments needed as listed below:

The term Cllr needs to precede the names of Cllrs.

Cllr Morgan is Allan with 2 x letter l.

Cllr Howell does not have an s at the end of his name.

VoG Cllr Stallard is taking forward the disabled parking request at Heol Cae Gwyn

The readiness meeting with Ewenny Community council is moved to May 19th.

Financial matters: Fixed assets total approximately £18,403 and there are nine benches.

The bullet point about two cheques is erroneous and should be removed.

5. Matter Arising

No update yet on Butterfly sculpture

Community notice board in OBS has been moved from outside the Post Office and the one in Southerndown reinstated.

Plaques to be ordered for the benches – to be added to action log.

Tree removal at St Bridget's Church and grass cutting to be taken forward by VoG Cllr Stallard

5.1. Action Log

a. New dog mess bin on Heol yr Ysgol – Chair to contact Colin Smith at VoGC

b. Pitcot Pool

c. Bus Shelters – work has begun in OBS and has been commended by residents.

d. Meeting with VoG re ASB – no update. Chair to contact Coline Smith at VoGC

e. Defibrillators – new password for The Circuit. All registered. Pads replaced on defibrillator in OBS where we now have shared guardianship. Update from paramedic is the best place to situate new defibrillator is Seaview Drive and not the carpark where there is already one in situ.

6. Correspondence

6.1. Vale Councillors' report.

VoG Cllr Stallard has received an email from a local nature partnership with a cost of £10,000 (minimum) to manage the silt in the Pitcot pond.

Responsibility for undertaking the necessary work on the pond remains unclear.

6.2. Correspondence received

Meetings

AGM Friends of Heritage Coast papers

TCC and monitoring Officer meeting June 4th

Council matters

Vacancy for St Brides Major due to resignation of Cllr Evans

Expression of interest from Ms C Oakley Francis to be co-opted to vacancy due to resignation of Cllr Edwards

Western Vale Community Councillors Group minutes of meeting 15th April noting unhappiness with readiness information and support where Councils are joining together in 2027.

Planning

Email from PEDW in response to concerns raised by the Council about The Lookout. Further responses to be sent to PEDW by June 4th, 2026.

Email from Ms L Bertorelli raising concerns about the development of The Lookout in respect of planning and Section 138

Updates

Email from Vale Cllr Protheroe re delayed repair to streetlight outside 3 Heol Cae Gwyn

7. Planning

TO/RE/01458/25 The Lookout – Letter from PEDW (reported above)

Hole developed by house in Heol y Mynydd – may require Section 138 approval to repair.

7.1. Applications Received

2026/00250/FUL26 26 Marine Drive – double storey front extension and single storey infill to existing porch

2026/00007/ FUL 34 – 34 Somerset View – renewal of existing dormer and new additional dormer / Juliette balconies

2025/01235/FUL Grag Ddu 93 Main Road – Alteration to house with new flat roof balcony and thermalisation of an outbuilding to become a 1 bed annexe and storage room

2026/00239/FUL The Duchy Church close – Change of use of garage to an annexe dependent on main dwelling

2026/00290/FUL (SF) New water storage tank at Southerndown Golf Club (Cllr AP declared interest)

All the above had been circulated to Councillors and were discussed. No specific objections or observations were made other than:

- a. Continued overdevelopment of plots
- b. Church Close appears to have had an increase in planning since Westway- the outcome of which has not yet been reported to the Council.

Additionally, an application has been received for variation of a Premises Licence – The Tusker Rock, 87 Main Road, Ogmore-by-sea, Vale of Glamorgan, CF32 0PW for off sales. Cllr Lewis kindly agreed to draft our response to this. Information has also been noted on Facebook about this for residents.

7.2. Applications Determined

2021/00705/FUL 20 – new dwelling at rear of 20 Heol yr Ysgol incl. access and carparking from Heol St Bridget

2025/01267/FUL – Berwyn Church Close. Replace and enlarge existing window.

2026/00209/FUL – 12 Porlock Close – Windowless wooden shed

8. Finance

8.1. Financial Report

OPENING BALANCE

31 st March 2026	£11823.64
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INCOME

Precept	12000
Cremations x2 with H/stone	538.00
Cremation	207.00

Total Balance	24568.64
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EXPENDITURE

Scribe May	Account/Burial	£61.20
Scribe April	Account/Burial	£61.20
D Chedzoy	Burial grounds work	£774
Yu Energy	St Brides Xmas lights	£252.19
DWA	Payroll	£12
Glamorgan Heritage Ministry	Meeting Room hire	£60
Defib4Life	Defib Pads (email request approved)	61.14
Total Expenditure		£1281.73

Current Account	£23286.91
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5th May

Business Savings Account

31 st March 2026	£18547.83
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Income	£0
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Business Savings Account	£18547.83
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5th May 2026

TOTAL FUNDS	£41,834.74
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8.2. Audit update

Cllr Lewis is meeting with the internal auditor Mr Wynne on May 26th to review our submission. Cllr Lewis explained variations in spend e.g. burial ground and clerk payments with rationale.

Cllr Lewis presented for approval the following policies / documents previously circulated:

- a. Terms of Reference – Internal Audit
- b. Risk Register
- c. Budget monitoring policy
- d. financial regulations

The above were approved and seconded.

These will be uploaded to the website.

8.3. Budget Review

The first payment of the precept has been received.

8.4. Approval of Payments

DWA Payroll HMRC entry £12.00

Heritage Coast Ministry Meeting Room Hire £30

Yu energy DD Ogmores £0

Yu energy DD St Brides Major £0

D Chedzoy Burial Ground Maintenance £390

D Chedzoy Monument mowing £60

Reimbursement Cllr B. Lewis Vista Print donation to Pavilion £48.59

C&S Maintenance Ogmores by Sea bus shelter maintenance £400

Cllr B. Lewis Reimburse 1 st class stamp for VAT return £3.30.

D Chedzoy Burial Ground Maintenance £330

Vision ICT Website updates £72

Total Requests for payment £1345.89

The requests for payment were approved and seconded.

The payments due to Councillors were also noted (see final page of minutes). Cllr Eccles and Howell are to be included. It was unanimously agreed that Cllr Lewis receive an additional payment due to his outstanding contribution in relation to Financial matters. Without his tireless work the annual return for Audit Wales would be unmanageable.

8.5. Finance Working Group

The finance working group met on 6th May to develop / discuss the documents previously mentioned in Audit update.

9. Minor Authority School Governor St Brides Major Church in Wales update

Two items were raised:

- a. VoGC for financial reasons is unable to complete the repair to the perimeter footpath for the School. The path is uneven and presents a hazard to children and carers. The cost of this repair is £3,352.03 + VAT. It was initially agreed that the Community Council fund this and a comparable quotation received (some £300.00 cheaper). After the meeting concerns were raised about liability of the Council. It was agreed that a donation to the School be made and the School to take this matter forward.
- b. The School bus for the ward is not allowed to stop to pick up the children from Southerndown as they live less than 2km from the School. The pavement from Southerndown to St Brides Major has been assessed as suitable for walking whilst noting remedial work is needed. The pavement in some places is 40cm wide. VoG Cllr Stallard is speaking with the 9 families that could use the bus were it allowed to stop to establish whether their children would use the bus. VoG cannot fund this as it would open up other rural communities to making the request where perhaps there is not room on the bus as there is here. The Community Council agreed to explore the insurance cost for the additional 9 children to use the bus.

10. Western Vale Community Councils and Community Liaison Committee

No update

11. Readiness activities to form new Community Council: Ewenny and St Brides Major

A meeting has been arranged for 19th May. Cllr Lewis, Eccles and Parry to attend. The focus of the meeting will be to agree the recruitment process for a new Clerk.

12. Burial Ground

Correspondence from family of Naomi Bateman requesting burial plot. This has been arranged.

Permit request for Mr William Minns.

Updated inscription requested for Margaret Rowlands.

13. Biodiversity & Environment

Cllr Eccles reported he was following with interest developments in connection with Pitcot Pool, and local biodiversity groups on social media and introducing himself as the Lead for Biodiversity on the community council. Cllr Howells to introduce Cllr Eccles to Dot Williams (butterflies).

14. Website

Some recent challenges experienced as email migrated without notice. This has been resolved.

Vision ICT has uploaded required documents and agreed to train Cllr Lewis and Parry in addition to providing details of maintenance packages they can provide for a monthly fee. This is to be circulated to Cllrs.

The following items are to be uploaded:

Declaration of Interest 2026

Remuneration forms

Casual vacancy following resignation of Cllr Evans

Policies and Risk register.

15. Reports from Members

15.1. Ogmore by Sea

Cllr Howells reported a successful event held at the OBS Village Hall (OBSVH) which brought together surf lifesaving clubs in the ward. He also reported the success of the Vale Ultra which completed near the Rivermouth carpark and OBSVH.

15.2. St Brides Major

It was unanimously agreed to co-opt Ms Chloe Oakley-Francis to the Community Council.

There has been a further inspection of the Church Tower and bells. Cllrs expressed their commitment to support the restoration of this important building of which the Church Clock (war memorial) is part.

16. Questions for the Chair

There were no questions.

17. Date of Next Meeting

June 8th, 2026

The meeting closed at 21:00hrs

Statement of payments made to St Brides Major Community Council for 2025/26

Councillor Name	Payments for costs incurred in respect of telephone, broadband etc. (max £156 per member)	Responsibility Payment (up to £500 to a maximum of 5 members)	Chair/Mayor's & Deputy Chair / Mayors Allowance (Max £500)	Financial Loss Allowance	Travel & Subsistence expenses	Care Allowance (up to a maximum of £403 per member per month)	Other	Total
Cllr A. Parry	£156	Nil	Nil	Nil	Nil	Nil	Nil	£156
Cllr A Morgan	£156	Nil	Nil	Nil	Nil	Nil	Nil	£156
Cllr B Lewis	£156	£500	Nil	Nil	Nil	Nil	Nil	£656
Cllr H Rosenberg	£156	Nil	£500	Nil	Nil	Nil	Nil	£656
Cllr S Edwards	£132	Nil	Nil	Nil	Nil	Nil	Nil	£132
Cllr A James	£156	Nil	Nil	Nil	Nil	Nil	Nil	£156
Cllr R Stephens	£156	Nil	Nil	Nil	Nil	Nil	Nil	£156
Cllr S Evans	£156	Nil	Nil	Nil	Nil	Nil	Nil	£156
Cllr M. Howell	£156	Nil	Nil	Nil	Nil	Nil	Nil	£156
Cllr R Eccles	£156	Nil	Nil	Nil	Nil	Nil	Nil	£156
Total	<u>1536</u>	500	500	Nil	Nil	Nil	Nil	<u>£2536</u>

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